

# MANAGEMENT /OUTSOURCING PROGRAMMES

<b>Ref</b>	<b>Courses</b>	<b>Duration</b>	<b>Cost(US\$)</b>
<b>MOP 01</b>	Balanced Scorecard	2 Weeks	3,200.00
<b>MOP 02</b>	Business Management Program	2 Weeks	3,200.00
<b>MOP 03</b>	Construction of Business Plan	2 Weeks	3,200.00
<b>MOP 04</b>	Strategy and Business Planning	1 Week	2,200.00
<b>MOP 05</b>	Excel for Managers	2 Weeks	3,200.00
<b>MOP 06</b>	Fundamentals of Hotel Management	2 Weeks	3,200.00
<b>MOP 07</b>	Asset Management, Commissary and Security	2 Weeks	3,000.00
<b>MOP 08</b>	Project Management	2 Weeks	3,200.00
<b>MOP 09</b>	Hospitality Management and Administration	2 Weeks	3,200.00
<b>MOP 10</b>	Hospital Management	2 Weeks	3,200.00
<b>MOP 11</b>	Management by Objectives	2 Weeks	3,200.00
<b>MOP 12</b>	Basic Principles of Management	2 Weeks	3,200.00
<b>MOP 13</b>	Corporate Budget and Strategic Planning	2 Weeks	3,200.00
<b>MOP 14</b>	Negotiation and Management of Information Technology Contracts	2 Weeks	3,200.00
<b>MOP 15</b>	Managing Outsourced Projects	2 Weeks	3,200.00
<b>MOP 16</b>	Business Plan for an Outsourcing Process	1 Week	2,200.00
<b>MOP 17</b>	Contract Management	2 Weeks	3,200.00

## **ABOUT US**

**Proactive Africa** (Training & Consulting Company) has been established in the education, consulting and training industries for a couple of years now and we are a Training and Consulting Company specialized in business solutions, with national and international performance.

We have a vast international experience, and have a portfolio of more than 500 courses in the most diverse functional areas, having as main clients, national companies, multinational companies, Privates, Public and governmental Organizations, Parastatals & Departments of Governments and Ministries

We are registered with CIPC (Companies and Intellectual Property Commission) Registration Number: **2017/350388/07** & SARS in South Africa. We are a level 3 BBBEE contributor

At the National level, PA – Consulting & Training has one Training Center in Pretoria for the time being. Internationally it acts in the Private and Public Places of all African Countries.

The vast training offer coupled with the high professional experience of the Team of Consultants and Trainers, as well as the excellent facilities, guarantee a quality training that will bring the best results to our Clients.